

UVJC Board of Trustees
Executive Meeting Minutes
4 February 2015
7:00 pm – Roth Center for Jewish Life

Present: Richard Abel, Gloria Finkelstein, Lori Hirshfield, Robyn Jacobs, Deb Kaplan, Laura Rosenthal.

Absent/Excused: Rachel Kleinbaum, Rusty Sachs,

Guests: None

1. Call to order and welcome by Deb Kaplan at 7:07 PM
2. Minutes from the Executive BOT meeting of December 3rd 2014 were approved without modification.
3. Treasurer's Report – tabled due to absence of the treasurer.
4. Review of the Executive Board members job descriptions
 - a. Drafts of job descriptions for the members of the Executive Board were discussed and modifications were recommended.
 - b. Final drafts will be distributed for further review and approval will be sought at the board retreat.
5. Upcoming Events
 - a. Board Retreat
 - i. Scheduled for Sunday, March 15th, 1-4 pm at Deb Kaplan's home.
 - ii. Potential agenda items were reviewed. There was consensus among the board members that there should be a unifying theme for the retreat and specific outcomes should be anticipated from our time together.
 - b. Second Night Seder
 - i. This will be taking place on Saturday, April 4th
 - ii. A non-Jewish caterer has been identified and secured for this date.
 - iii. Options regarding the timing of the seder and use of the Roth Center Kitchen on Shabbat are still being explored.
 - iv. Robyn will meet with Deb to assume responsibility for set-up of the Seder on April 4th.
 - c. Annual Dinner
 - i. Scheduled for Sunday May 3rd.
 - ii. Deb has received responses from community member volunteers to help with planning and execution of this event.
 - iii. Options for associated fundraising opportunities and entertainment were explored.
6. The meeting was adjourned at 8:53 pm

Respectfully Submitted,
Robyn Jacobs
Secretary