

UVJC Board of Trustees Meeting Minutes  
Wednesday January 9, 2013  
Roth Center For Jewish Life

**Present:** Rich Abel, Rusty Sachs, Robyn Jacobs, Rob Shumsky, Michael Taxman, Karen Manning, Mike Zegans, Susan Israel, Devora Gronauer, Rabbi Boraz, Lori Hirshfield (on speaker phone), Rachel Kleinbaum

**Minutes from November 7, 2012** BOT meeting were accepted as written, with the correction that Yaakov Horowitz is the puppeteer who will perform at a future UVJC event.

**Treasurer Report:** Compared to last year at this time, income is up 4.5 %. Paid membership dues are up 7%. Donations are down 20%. High holiday donations continue to come into office. Checking account services will be switched from Smith Barney to Ledyard Bank in very near future. Carole Clarke and Rusty are working on this together .

**Welcome Committee:** Exciting new initiatives to welcome and integrate newcomers to the UVJC. New Members will be highlighted at Friday night services, February 8, 2013 as well as at Shabbat morning services, February 9th. Debbie Friedman concert on February 8th. A notice requesting volunteers to host new members will be placed in the Update. Whenever possible, current members and new members will be matched using a " similar profile." ( e.g. similar aged children, neighborhoods, retirees, interests etc)

**Safety and Security:** In light of the recent Sandy Hook school incident, Rabbi and Maggie have spent a great deal of time and given considerable thought to the safety and security of our school children, both on Tuesday afternoons and Sundays. Guidelines for afternoon tutoring were distributed.

1. A long discussion followed regarding the feasibility of "closing" entry doors during school hours. If doors are locked, how can others wanting entry find access .
2. The challenges of tutors alone with children, where tutors should meet with students ( library, sanctuary, lounge.. Upper level rooms) and the use of the Roth Center as a "safe place " for children to come ( alone or in classroom setting ) were discussed.
3. Rabbi Boraz declared that the building is "open." If there is a child in the building , he will not leave that child alone in the building at least up to 6 PM.
4. "After hours," a parent or parent representative should be in the building... E.g. tutoring sessions
5. Dartmouth Safety and Security have been present more regularly (upon request) in the circular driveway, during Religious school hours.
6. The Ark is closed when not in use during a service, and an alarm is on when the Torah is in the Ark.

Recommendations: trial period of two months:

1. All doors will be locked from outside at 10:10 on Sunday morning. Dartmouth students can use their swipe cards .
2. Dartmouth Security would continue presence in Roth Center vicinity.
3. Discussion of panic/alert button. One exists in kitchen, one in back of sanctuary. An additional one should be installed closer to Ark.
4. All teachers will carry cell phones . Mandatory training program for teachers in case of "campus lock down.". College makes this training available, campus wide. Teachers need to be well equipped if an incident should occur. There is no protocol for this to date. Discussion should be beyond the Board of Trustees. It would be a good idea to ask parents to participate and get a sense of what is important to them.
5. Dartmouth Safety and Security should review any procedures we put in place.
6. Background check for teachers... Should definitely be updated
7. Challenges :Should there be " regular" times for B'nai tutoring times when there will be some kind of supervision in the building..... possible hours that work for Rabbi or Maggie or parent "proctor" could be listed? Otherwise, not easily enforceable. After certain hours, parents should be held responsible for being in building with B'nai tutor and child.
8. B'nai tutors at home calls for parental discretion, not BOT oversight.
9. Rabbi Boraz will draft something simple and easy for families and ask for a vote online.
10. Discussion followed about fire code review and the need for fire drills.
11. Invite parents to be part of the safety and security challenges and collectively make decisions.

### **Upcoming events :**

Jewish Humor Film Festival, starting tomorrow in Dartmouth Carpenter 13 . six weeks, Thursday evenings at 7 PM. Organized by Rusty Sachs .

NH Jewish Film Festival, co-sponsored by NH Jewish Federation .Dates for the four films will be chosen by the end of January. Films will be shown in mid April over a period of ten to twelve days. These films will also be shown in Manchester-Concord, Keene and Nashua, during the same time period.

Possible panel discussion, symposium or speaker(s) with a focus on Middle East situation, combined programming with Congregational Church of Norwich. This would be an opportunity that would be open to the public , where a variety of views could be aired and discussed.

New Member Friday evening service. Debbie Friedman Concert . February 8th .  
Shabbat Morning service, New members invited .February 9th.

### **Meeting Adjourned at 9:05 PM.**

Minutes recorded and submitted by Susan Israel, in Deb Kaplan's absence.