

UVJC Board of Trustees  
Meeting Minutes  
6 July 2016  
7:00 pm – Roth Center for Jewish Life

**Present:** Bill Brown, Gloria Finkelstein, Lori Hirshfield, Robyn Jacobs, Deb Kaplan, Rachel Kleinbaum, Jeff Lubell, Laura Rosenthal, Rusty Sachs, Lynn Schwartz, Robert Shumsky, Stephen Woloshin

**Regrets:** Richard Abel, Sue Berg, Felixa Eskey

**Guest: Melissa Hermon (7:35-8:00 pm) Ex-Officio:** Rabbi

1. **Call to Order and Welcome** by Deb Kaplan at 7:00 PM
2. **Approval of Minutes:** Minutes of the BOT meetings 3 May 2016 and 1 June 2016 – Approved.
3. **President's Remarks**
  - a. MOU and Lease with Dartmouth College have been signed. Thanks to Rusty and Jeff
  - b. New Committees
    - i. Membership – Rachel will organize and serve as BOT liaison
    - ii. Fund Raising – Rusty will organize and serve as BOT liaison
4. **Treasurer's Report (Bill)**
  - a. Financials to be circulated after the meeting. Books show a 30K 'net with no anticipated income in the next 60 days. With anticipated expenses at 13-15K/month, we appear to be at break-even for the year.
  - b. Financials have been moved to Quickbooks Online. Office procedures are being modified to support online version.
5. **Rabbi's Report**
  - a. School – Academic year ended smoothly. Kudos to search committee.
    - i. Melissa and Maddie to attend CAJE conference.
    - ii. Melissa has applied for a mini-grant to support classroom management education for the teachers.
    - iii. Education Committee will be asked to research financial support from Federation for teacher training programs
  - b. High Holidays – planning is underway. Range of services will be similar to previous years.
  - c. Project Preservation – went well this year. Site in Greece would be appropriate for a community project if there is interest from the UVJC.
6. **Ruach Committee (Jeff)**
  - a. Strong Shabbat calendar for the upcoming year. Learner services are being organized.
  - b. Committee retreat planned for July 10<sup>th</sup>
  - c. Robyn has joined the committee and will serve as liaison for reform services
7. **Membership (Rachel-June, Lori H-July)**
  - a. Rachel – no calls regarding new members in June
  - b. Lori –notified of a new member in early July, will reach out.

**8. Communications (Laura and Rachel)**

- a. Good start to the website and Update at Pesach. Natasha is no longer working for us but is available to help. She will continue doing website updates on an as-requested basis until Maddie takes this on in mid-August. Carole is doing the weekly Update.
- b. Encourage contributions to the Update to use upbeat, warm language and provide images.
- c. Online registration/payment design and processes are much needed and on hold for now.

**9. School – Recap of Parent’s Meeting (Melissa Herman)**

- a. Melissa met with approximately fifteen parents at the end of the school year.  
Positive feedback:
  - i. Welcoming tone of school (esp. important for children not in the Dresden school district)
  - ii. 1:1 tutoring was seen favorably by parents but poses challenges with resource allocation
  - iii. Hebrew language education is important.

Areas for Improvement:

- iv. Interest in family gatherings/classroom Chavurot
- v. 1:1 support for special needs children to be provided
- vi. Enhanced communication between classroom teachers and parents:
  - Introduction letter with goals, curriculum, content
  - Follow-up and progress reports
- vii. Many ideas flowed from the meeting: Field trips, Year- long Mitzvah projects, Jewish parenting workshops, Open House for parents, madrichim-led programs

**10. UVIP /Micah Award (Lori)**

- a. Nominating committee (3 members) to be set. Nominees due to UVIP by end of summer

**11. Online Archive (Laura)**

- a. Relevant documents (those needed for history and future use) will be uploaded to a cloud-based program (Dropbox) for storage and easy access by all board members and staff.

**12. High Holidays**

- a. Bimah Baskets – Social Action Committee again asks about use of Bimah Baskets for High Holidays in lieu of flowers. Discussion. Will solicit donors to provide baskets for services which do not already have flowers donated (ie. reform, tot services)
- b. Appeal – Small group to convene to work on letter and message (Jeff, Rachel, Deb, Rusty, Rabbi)
- c. Security – significant expense (\$4,200), will continue with use of Hanover Police for security.

**13. Adjourn 9:10 pm**

Respectfully Submitted,  
Robyn Jacobs  
Secretary