

UVJC Board of Trustees meeting Minutes
May 7, 2014
7:00 pm – Roth Center for Jewish Life Social Hall

Present: Richard Abel, Felixa Estey, Gloria Finkelstein, Devora Gronauer, Lori Hirshfield, Susan Israel, Robyn Jacobs, Deb Kaplan, Rachel Kleinbaum, Dan Rockmore, Rusty Sachs, Robert Shumsky, Michael Zegans

Absent: Mitchell Stotland

Guests: Rabbi Boraz

1. Call to order and welcome by Deb Kaplan at 7:10 PM
2. Approval of minutes of March 4, 2014: Dan Rockmore moved to approve the minutes without correction and Susan Israel seconded the motion. The motion was approved unanimously
3. Briefly noted
 - a. Annual Dinner – event was widely enjoyed. Financial information is not yet available but it does not appear as if collections are as high as they were last year
 - b. There is a new executive director of the Jewish Federation of New Hampshire, Dan Levensan will meet with UVJC officers on July 1st.
 - c. The Executive meeting scheduled for June 4th will be rescheduled or cancelled due to conflict with Shavuot
4. mission statement
 - a. The board determined that the mission statement should be presented, but does not need approval by the UVJC at the annual meeting. It is recognized as a living document which can be amended over time.
 - b. *The Upper Valley Jewish Community (UVJC) is a welcoming, egalitarian congregation providing Jewish spiritual, educational, social and cultural opportunities to the Upper Connecticut River Valley*
 - c. The above mission statement was adopted by the board by unanimous vote.
5. Slate of officers for 5775
 - a. All current executive officers are planning to remain in office
 - i. Rachel Kleinbaum (Vice President) and Robyn Jacobs (Secretary) are up for re-election this cycle
 - ii. New officers on the slate for 5775
 1. Jeff Lubell
 2. Susan Berg
 3. The current board looks forward to welcoming their experiences and perspective to the BOT
 - iii. Officers leaving the board following expiration of 2nd term
 1. Dan Rockmore
 2. Susan Israel

3. These members were recognized and thanked for 6 years of service to the UVJC
- b. Slate of officers for 5775 (* positions to be voted upon at annual meeting)
 - i. President: Deb Kaplan
 - ii. Vice President: Rachel Kleinbaum *
 - iii. Vice President: Lori Hirshfeld
 - iv. Vice President: Mitchell Stotland
 - v. Secretary: Robyn Jacobs*
 - vi. Treasurer: Rusty Sachs
 - vii. Members at large
 1. Felixa Eskey
 2. Gloria Finkelstein
 3. Devora Gronauer
 4. Robert Shumsky
 5. Michael Zegans
 6. Jeff Lubell*
 7. Susan Berg*
- c. Michael Zegans moved to accept the above slate, Susan Israel seconded the motion. The slate was approved unanimously by the BOT
- d. It was noted that according to the bylaws one more member at large could be added to the BOT as necessary/desired.
6. Financial Report
 - a. The treasurer gave the financial report and had copies of the balance sheet and P&L statements for review. No unexpected income or expenses were noted.
 - b. The budget for 5775 was reviewed. The following assumptions were made:
 - i. No changes in tuition or dues
 - ii. No changes in membership or student enrollment numbers
 - iii. Increase of 1% to salaried staff and bonuses included in budget
 - iv. Budget surplus of \$8,000
 - c. Discussion regarding the budget:
 - i. The religious school is not break-even at this time
 1. Can summer education programs be run to better utilize the classroom space?
 2. Can the online learning center be opened to adults at a fee for increased educational opportunities and enhanced revenue?
 - a. **Talk with Maggie about the feasibility of this**
 - ii. Chai membership numbers are up – the board recommends hand written letters be sent to membership again to encourage chai membership
 1. **Create a committee to hand draft letters**
 - iii. End of year donation requests (Nov/Dec) were discussed
 1. **Create letter and schedule mailing**

- d. It was recommended that the budget be amended to reflect a \$10,000 anticipated income from the annual dinner rather than \$16,000. This will decrease the end-of-year surplus to \$2,00
 - i. Rich Able moved to approve the budget with the above amendment, Felixa Eskey seconded the motion and the budget passed by unanimous vote
- 7. High Holiday Tickets
 - a. Discussion about whether or not to have tickets for the High Holidays as well as proposals for how to administer ticket sales/use were explored.
 - b. It was recommended that **BOT members submit proposals regarding HH ticket use to Deb Kaplan prior to our next meeting**
 - c. The entire BOT will meet next month (June 11th) and will discuss this item exclusively
- 8. Adjourn
 - a. Rusty Sachs moved to adjourn the meeting at 8:35 pm