



Upper Valley Jewish Community

Roth Center for Jewish Life
5 Occom Ridge, Hanover, NH 03755

May 16, 2017

Shalom Everyone,

This letter is your official notice that the UVJC Annual Meeting will take place Sunday, June 4, at 5:30 pm at the Roth Center for Jewish Life. Each year, a quorum of members in good standing must adopt the UVJC budget for the following year, as well as a slate of officers and members of the Board of Trustees.

Enclosed with this letter please find the following:

1. Agenda for the 5777 (2017) annual meeting
2. Proposed 5778 (2017/18) annual budget
3. Absentee ballots (2) for budget vote and Board of Trustees vote
4. Minutes of last year's annual meeting.

When reviewing the attached documents you will note that we are asking for your approval of a budget with a \$5,000 deficit. The deficit can be linked to declines in the number of members and children in our religious school. Over the past several years, the Board has carefully reviewed and reduced the UVJC's expenses. Since they are now at a minimal level, the Board does not feel that further cuts are possible without jeopardizing programming. Nor does the Board wish to raise dues since we strive to keep membership as affordable as possible.

With your help, we can close the deficit and put the UVJC back on a sustainable financial path. We need your help recruiting new members to join the UVJC, including families with children who enroll in the Hebrew School. If you can afford to do so, we would also welcome members stepping up to a higher membership level or making contributions to our general fund. We are also looking for volunteers to help staff Membership and Fundraising Committees to ensure that we institutionalize these functions and reach out to both prospective and current members to help support and grow our Jewish Community.

If you haven't had a chance to look at the UVJC's programming lately, please do so! There is something for everyone going on every week. With a mix of Shabbat service formats to meet the needs of our diverse community, film festivals, social events, concurrent High Holiday services, a dynamic Hebrew school, adult education offerings, social action opportunities, and a newly formed Interfaith Group, the UVJC provides an incredible resource for the Upper Valley. We look forward to updating you on the UVJC's programming – and getting your input on how to further strengthen it – at the Annual Meeting.

BBQ DINNER. We'll be sitting down to a simple dinner of Kosher hamburgers, hot dogs, veggie burgers, salads and non-dairy desserts at 5:30 pm, with the meeting beginning at 6:30 pm. Please bring food to share*:

- *Last names A - M, please bring a salad
- *Last names N - Z, please bring a dessert (non-dairy)

If you are unable to attend, please complete the two different absentee ballots, and make sure they reach the UVJC office before 6:30 p.m. on Sunday, June 4, 2017. According to our bylaws, we will count all absentee ballots that arrive by that time. You may return your Absentee Ballot by email to office@uvjc.org, in person, or by mail.

B'shalom,
Rusty Sachs, UVJC President



Upper Valley Jewish Community

ANNUAL MEETING

Sunday June 4, 2017 at 6:30 pm

Roth Center for Jewish Life

AGENDA

1. **Call to Order:** Rusty Sachs, President
2. **Adoption of the Minutes from the Annual Meeting June 5, 2016:** Rusty Sachs
3. **Remarks by President:** Rusty Sachs
4. **Report of the Nominating Committee and Voting on Members of the UVJC Board of Trustees:**
Lisa Silbert, Nominating Committee
5. **Remarks:** Rabbi Edward Boraz
6. **Presentation and Voting on the Budget:** Bill Brown, Treasurer
7. **Ruach Committee Report:** Jeff Lubell
8. **Hebrew Name:** Jeff Lubell
9. **Adjournment**

UPPER VALLEY JEWISH COMMUNITY 5777 (2017/18) Budget Summary

| | Actual | Actual | Actual | Actual | Actual | Actual | estimated | Budget | Proposed |
|-------------------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|------------------|
| | 9/10-8/11 | 9/11-8/12 | 9/12-8/13 | 9/13-8/14 | 9/14-8/15 | 9/15-8/16 | 9/16-8/17 | 9/16-8/17 | 9/17-8/18 |
| | 5771 | 5772 | 5773 | 5774 | 5775 | 5776 | 5777 | 5778 | 5778 |
| INCOME | | | | | | | | | |
| Dues | \$165,569 | \$187,727 | \$191,328 | \$203,858 | \$185,186 | \$179,440 | \$184,000 | \$185,000 | \$185,000 |
| School tuition & fees | 29,989 | 35,356 | 33,745 | 31,679 | 19,115 | 23,135 | 23,000 | 22,000 | 22,000 |
| Unrestricted Donations | 87,953 | 66,903 | 60,553 | 62,534 | 65,201 | 55,151 | 59,000 | 65,000 | 65,000 |
| Other-Sales/Dinner/Pgms | 3,489 | 2,427 | 21,143 | 15,629 | 17,412 | 11,893 | 11,000 | 15,000 | 15,000 |
| TOTAL INCOME | \$287,000 | \$292,413 | \$306,769 | \$313,700 | \$286,914 | \$269,619 | \$277,000 | \$287,000 | \$287,000 |
| EXPENSES | | | | | | | | | |
| Employment - UVJC | \$231,813 | \$182,731 | \$192,349 | \$208,325 | \$208,082 | \$175,882 | \$190,000 | \$210,000 | \$205,000 |
| Operations - UVJC | 32,207 | 30,901 | 37,265 | 36,824 | 37,096 | 37,026 | 36,000 | 36,000 | 36,000 |
| Expenses re: Income | 15,938 | 18,196 | 23,809 | 23,412 | 28,098 | 27,217 | 24,000 | 24,000 | 24,000 |
| Chair Refurbishment | | | | | | | | | |
| Employment - School | 18,411 | 16,313 | 19,830 | 22,672 | 18,470 | 16,115 | 18,000 | 18,000 | 18,000 |
| Operations - School | 8,920 | 11,498 | 13,683 | 24,843 | 14,188 | 9,396 | 10,000 | 10,000 | 10,000 |
| TOTAL EXPENSES | \$307,289 | \$259,639 | \$286,936 | \$316,076 | \$305,934 | \$265,636 | \$278,000 | \$298,000 | \$293,000 |
| INVESTMENT INCOME | \$1,880 | \$1,853 | \$1,139 | \$1,033 | \$1,031 | \$1,010 | \$1,300 | \$1,000 | \$1,400 |
| NET GAIN OR LOSS | \$(18,409) | \$34,627 | \$20,972 | \$(1,343) | \$(17,989) | \$4,993 | \$300 | -\$10,000 | \$4,600 |
| Total Membership | 208 | 209 | 203 | 193 | 196 | 192 | | 191 | |
| Family Members & Couples | 144 | 143 | 139 | 135 | 126 | 128 | | 132 | |
| School Childrn (+high school) | 75 | 83 | 79 | 67 | 53 | 55 | | 46+6 | |
| Income/Family Member | \$1,993 | \$2,045 | \$2,207 | \$2,324 | \$2,277 | \$2,106 | | | |



Absentee Ballot

For Budget Vote – June 4, 2017 Upper Valley Jewish Community

This sheet contains space for TWO absentee votes. Single members should use only one of the two; family/ household members are entitled to two votes.

Please return your completed absentee ballot either by email, U.S. mail or hand-deliver it to the UVJC office so that it arrives **NO LATER THAN 6:30 PM on SUNDAY, JUNE 4, 2017**. If you deliver it during the weekend, please place it in the box on the UVJC office door.

Please note that the budget vote at the meeting will be by a show of hands, not a secret ballot. Absentee ballots will be destroyed after the vote is complete.

PRINT your name(s) here. If your household has 2 members, please **print** both names.

#1 _____ #2 _____

Vote either “yes” or “no” to adopt the 5778 (2017/18) UVJC budget by placing a large “X” in the appropriate space. A YES on the budget includes dues as follows (no change) for 5778 (2017/18):

| | | | |
|-----------------|---------|-----------------|---------|
| Family | \$1,400 | Senior Couple | \$1,050 |
| Single | \$690 | Senior Single | \$515 |
| Non-Res Single | \$190 | Non-Res Family | \$345 |
| 1st Year Family | \$630 | 1st Year Single | \$316 |
| Chai | \$2,000 | Tzadik | \$3,600 |

BALLOT VOTE PERSON #1:

I vote **YES** to adopt the 5778 (2017/18) budget and associated dues: _____
(make a large “X”)

I vote **NO** on adopting the 5778 (2017/18) budget and associated dues: _____
(make a large “X”)

Person #1 please sign here: _____

BALLOT VOTE PERSON #2:

I vote **YES** to adopt the 5777 (2017/18) budget and associated dues: _____
(make a large “X”)

I vote **NO** on adopting the 5777 (2017/18) budget and associated dues: _____
(make a large “X”)

Person #2 please sign here: _____



Absentee Ballot

For Board of Trustees Vote – June 4, 2017

Upper Valley Jewish Community

Please return your completed absentee ballot either by email, U.S. mail or hand-deliver it to the UVJC office so that it arrives **NO LATER THAN 6:30 pm on SUNDAY, JUNE 4, 2017**. If you deliver it during the weekend, please place it in the box on the UVJC office door.

Please note that the vote for Board of Trustees members and officers will not be by secret ballot but rather by a show of hands. Absentee ballots will be destroyed after the vote is proclaimed complete.

PRINT your name(s) here. If your household has 2 members, **print** both names.

#1 _____ #2 _____

| For a Full Term (3 years) on the Board of Trustees | |
|--|-----------|
| Nominee | Term Ends |
| Sue Berg* | 2019 |
| Alice Berliner | 2019 |
| Paul Etkind | 2019 |
| Jeff Lubell* | 2019 |
| Laura Rosenthal* | 2019 |
| Steve Woloshin* | 2019 |

| Officers Serving a 1-year term Commencing November 1, 2017 | | |
|--|------------------|-----------|
| Office | Nominee 5776 | Term Ends |
| President | Rusty Sachs* | 2018 |
| Vice-president | Laura Rosenthal* | 2018 |
| Vice-president | Jeff Lubell* | 2018 |
| Vice-president | Robert Shumsky* | 2018 |
| Secretary | Sue Berg* | 2018 |
| Treasurer | Bill Brown* | 2018 |

*incumbent/second term

BALLOT VOTE PERSON #1:

I vote **FOR** the above slate. _____
(make a large "X")

I **DO NOT** vote for the above slate. _____
(make a large "X")

Person #1 please sign here: _____

BALLOT VOTE PERSON #2:

I vote **FOR** the above slate. _____
(make a large "X")

I **DO NOT** vote for the above slate. _____
(make a large "X")

Person #2 please sign here: _____

Conduct of the UVJC Annual Meeting

Prepared for June 4, 2017

1. The Annual Meeting

The annual meeting, which must occur between April 1 and June 30 of each year, is when members-in-good-standing of the UVJC assemble as the organization's legislative body

- (a) to elect members and officers of the Board of Trustees,
- (b) to approve the annual budget, and
- (c) to conduct "such other business" as shall have been specified in the call to the meeting sent "by email or first class mail to every member at least fourteen (14) days prior."

2. What "other business"?

No business other than the Board of Trustees' composition, the officers, adoption of last year's minutes and the budget for 5778 was "warned" in the annual meeting official mailing via the agenda. Therefore, no business other than these items may be brought to a vote.

3. Quorum

A quorum of the UVJC membership (the minimum number of members required to be present for a legitimate meeting of the membership to occur) is "ten (10) percent of the members or twenty-five (25) members, whichever is fewer." As of May 15, 2017, we estimate the UVJC will have a total of 191 member-voters. ("Each adult member shall have one (1) vote with a maximum of two (2) votes per household.") Therefore, the quorum is 20.

Legitimate absentee ballots may be counted toward a quorum ONLY WITH REGARD TO THE QUESTION addressed by the absentee ballot. Thus, for example, an absentee ballot for the slate of officers may NOT be counted as against a quorum determination for purposes of voting on the budget.

4. Decisions

Bylaws excerpt: ". . . votes shall be decided by a simple majority of those present [including those "present" by absentee ballot for a specific question] at a legally constituted meeting at which a legal quorum is established." If no nominations by petition are received and therefore there are no contests for any of the Trustee or officer positions, the bylaws permit a single vote to be taken on the nominating committee's entire slate instead of voting for each position separately.



Upper Valley Jewish Community

MINUTES OF THE ANNUAL MEETING - DRAFT

Sunday, June 5, 2016 at the Roth Center for Jewish Life

1. Call to Order: Deborah Kaplan, President

Deb called the annual meeting to order at 6:00 pm. We had a quorum (>20); 41 members were present and six ballots were mailed in.

2. Conduct of the Annual Meeting: Rusty Sachs, Vice-President

Rusty paraphrased the rules for conducting the annual meeting as outlined in our bylaws, and distributed in the meeting packet.

3. Remarks by President: Deborah Kaplan

State of the UVJC 5776 (2015-2016). Deb offered brief remarks and said that this year’s annual meeting reports cover accomplishments and more. As third and final year as president, Deb said it had been an honor and privilege to serve the community. Deb thanked the board. While we have challenges, Deb feels we are moving in the right direction to meet them.

4. Report of the Nominating Committee and Voting on Members of the UVJC Board of Trustees: Richard Abel, Past President and Chair of the Nominating Committee

The bylaws state that the past president leads the nominating committee. Other committee member were: Baylee Drubell, Felixa Eskey, Lisa Silbert and Steve Woloshin. The proposed slate of officers to serve a one-year term from Nov. 1, 2016 - Oct. 31, 2017 is:

| <u>Office</u> | <u>Nominee 5776</u> |
|----------------|---------------------|
| President | Rusty Sachs |
| Vice-president | Laura Rosenthal* |
| Vice-president | Jeff Lubell |
| Vice-president | Rob Shumsky |
| Secretary | Sue Berg |
| Treasurer | Bill Brown* |

And, the slate for a full term (3 years) on the Board of Trustees from Nov. 1, 2016 – Oct. 31, 2019 is:

| | | |
|---------------------|----------------|------------|
| Debbe Callaghan | Thomas Cochran | |
| Gloria Finkelstein* | Matthew Henken | *incumbent |

The slate was *approved*.

5. Remarks: Rabbi Edward Boraz

Rabbi Boraz shared his thoughts on what to say to those who ask why they should join the UVJC. What do they get? Maybe nothing. Dues are not a reflection of what one may get but make the UVJC possible through which Jewish life flows in this community.

Our Ruach Committee offers such an array of services from Tot Shabbat, to Reform services, to Eastman services to multiple services for the High holydays.

Jewish Education. We have a remarkable school. This winter, we bade fare well to Maggie Duford and welcomed Melissa Herron. Maddie Cooper, a Dartmouth graduate and fall 2017 rabbinical student will continue as Education Director this summer. What is it we want our children to know after attending Hebrew school? Come to a b’nei mitzvah to see the depth of what our children learn and can do. Hebrew is important as are many other things. The Hebrew High school looked at the history of Zionism this year. Our lunch & Learns and other adult ed programs offered during the day have much to offer. For the year ahead we are looking at more Jewish experiential learning, so we can be more creative.

We provide life cycle events for non-members as well as our members. It’s our tradition to reach beyond ourselves. Our tikkun olam committee is very active and we offer chicken soup to those who need it.

Rabbi Boraz said that the above was just a brief snapshot. We are more than a community. We create Jewish life in the Upper Valley.

6. Presentation and Voting on the Budget: Bill Brown, Treasurer

Bill reported that we expect to break-even at year-end. For the 5777 (2017) budget, the board worked to keep dues the unchanged and will focus on increasing our member numbers, especially young families with children who will attend our school. We need everyone to help recruit new members. We are also creating a fundraising committee to look beyond event fundraisers. We have forecast a \$10,000 deficit. We have not dipped into our reserve accounts. After responding to questions, the 5776 budget was *approved* as presented.

7. Search for Educational Director: Lori Hirshfield

Lori talked about the search process for hiring the Education Director; how the posting was on prominent online Jewish job sites, and we had 5 candidates. Maddie Cooper, D'16 will begin in the role in mid-July through May 2017, when she will leave to begin rabbinical school. She thanked the other members of the search committee: Ellen Rockmore and R' Boraz.

8. Ruach Committee Report: Jeff Lubell

Jeff was proud of what we accomplished as a community this past year. He asked people to read the email Update to find out what's going on as new programs are announced all the time. We plan to do more services outside, continue with our community-building potlucks and different types of prayer service. Jeff was particularly pleased about the new Interfaith Group (which operates outside the Ruach Committee).

9. Communications Update: Rachel Kleinbaum & Laura Rosenthal

This year the website was redesigned and we have moved to Mailchimp to provide a more colorful weekly email Update. It's a work in progress and we are still providing paper to those who need it. We are moving more of what we do online including membership renewal, school registration, and RSVPing for events. We welcome your feedback.

10. History Project: Jill Schiffman

Jill gave some background into the UVJC History Project (see last year's minutes for details). The committee is now meeting monthly. We now have a collection of more than 60 video taped conversations. Rauner Library has agreed to archive the transcripts of the videos. Liza Draper, our hired professional, is coordinating and organizing our materials.

The committee is asked for photographs from the pre-Roth Center era (1997) and would love volunteers to binge watch and select highlights from the videos. Jill assured everyone that, "It's not boring!" We can expect some products in the next year or two.

11. Bylaw Change - Description of the Education Committee: Who presented this?

With this year's re-establishment of the Education Committee, the committee's description in the bylaws need to be revised to match the work of the committee. The original Section 3(a) of the bylaws and proposed revisions were circulated prior to the annual meeting and a few edits were made at the annual meeting and approved as follows.

Original Section 3(a)

The Education Policy Committee shall oversee the community's commitment to lifelong education, including the UVJC school, its b'nai-mitzvah and post-b'nai-mitzvah programs, and its adult education efforts. Its mission shall be to propose and evaluate policies and priorities for all UVJC educational programming; propose an annual budget to the board of trustees; and oversee the implementation of policies approved by itself and/or the Board of Trustees. It shall consist of five to seven members, including a chair and vice-chair appointed by the president. The rabbi shall be a member ex officio of the Education Committee.

Revised Section 3(a)

The Education Committee shall oversee the community's commitment to lifelong education, including the UVJC School, its b'nai-mitzvah and post-b'nai-mitzvah programs, and its adult education efforts. Its mission shall be twofold: (1) to support and advise the Education Director (or equivalent) in matters related to the UVJC school; and (2) form, coordinate and oversee subcommittees (long term and ad-hoc) to meet the educational

interests and needs of the Community, both adult and youth. It shall consist of up to seven members, including at least one member of the Board of Trustees. In addition, the Rabbi and Education Director shall be members ex officio of the Education Committee.

12. **Adoption of the Minutes from the Annual Meeting of May 31, 2015.** *Approved* (with the correction of the typo “divers” to ‘diverse’ in item 5).

13. Adjournment: Rusty Sachs. After auctioning off the leftover BBQ hamburgers to Matthew Henken, and with no further questions, the annual meeting was *adjourned* at 6:55 pm.

Respectfully submitted,
 Laura Rosenthal

| UPPER VALLEY JEWISH COMMUNITY | | | | | | | |
|-------------------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|
| 5777 (2016/17) Budget Summary | | | | | | | |
| | Actual | Actual | Actual | Actual | Actual | YTD thru | Proposed |
| | 9/10-8/11 | 9/11-8/12 | 9/12-8/13 | 9/13-8/14 | 9/14-8/15 | 19-May-16 | Budget |
| | 5771 | 5772 | 5773 | 5774 | 5775 | 5776 | 5777 |
| INCOME | | | | | | | |
| Dues | \$165,569 | \$187,727 | \$191,328 | \$203,858 | \$185,186 | \$168,599 | \$185,000 |
| School Tuition and Fees | 29,989 | 35,356 | 33,745 | 31,679 | 19,115 | 22,305 | 22,000 |
| Unrestricted Donations | 87,953 | 66,903 | 60,553 | 62,534 | 65,201 | 42,099 | 65,000 |
| Other-Sales/Dinner/Pgms | 3,489 | 2,427 | 21,143 | 15,629 | 17,412 | 10,153 | 15,000 |
| TOTAL INCOME | \$287,000 | \$292,413 | \$306,769 | \$313,700 | \$286,914 | \$243,156 | \$287,000 |
| EXPENSES | | | | | | | |
| Employment -UVJC | \$231,813 | \$182,731 | \$192,349 | \$208,325 | \$208,082 | \$113,485 | \$210,000 |
| Operations - UVJC | 32,207 | 30,901 | 37,265 | 36,824 | 37,096 | 26,196 | 36,000 |
| Expenses related to Income | 15,938 | 18,196 | 23,809 | 23,412 | 28,098 | 21,812 | 24,000 |
| Chair Refurbishment | | | | | | | |
| Employment - School | 18,411 | 16,313 | 19,830 | 22,672 | 18,470 | 13,195 | 18,000 |
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| TOTAL EXPENSES | \$307,289 | \$259,639 | \$286,936 | \$316,076 | \$305,934 | \$180,798 | \$298,000 |
| INVESTMENT INCOME | \$1,880 | \$1,853 | \$1,139 | \$1,033 | \$1,031 | \$589 | \$1,000 |
| Net Gain or Loss | \$(18,409) | \$34,627 | \$20,972 | \$(1,343) | \$(17,989) | \$62,947 | \$(10,000) |
| Total Membership | 208 | 209 | 203 | 193 | 196 | 192 | |
| Family Members & Couples | 144 | 143 | 139 | 135 | 126 | 128 | |
| School Children | 75 | 83 | 79 | 67 | 53 | 55 | |